

SECTION 7**7. SCRUTINY COMMITTEES****7.3 Role, Scope and Membership**

The role, scope and Membership of the Scrutiny Committees are described in the table below:

Committee and Membership	Role and Scope
<p>Education and Economy Scrutiny Committee</p> <p>18 members</p>	<p>To scrutinise matters relating to the functions of the: education and the economy</p> <ul style="list-style-type: none"> • Education Department • Economy and Communities Department • Pathway to employment • Regeneration • GwE • North Wales Economic Ambition Board
<p>Communities Scrutiny Committee</p> <p>18 members</p>	<p>To scrutinise matters relating to the functions of the: wider community such as</p> <ul style="list-style-type: none"> • Environment Department • Transportation and Community Transport • Waste and Re-Cycling • Carbon Footprint Reduction • Highways and Municipal Department • Gwynedd Consultancy • Local Development Plan • Crime and Disorder • Public Services Board

<p>Care Scrutiny Committee</p> <p>18 members</p>	<p>To scrutinise matters relating to the functions of the care services such as:</p> <ul style="list-style-type: none"> • Older people and adults • Adults, Health and Well-Being Department • Children and Supporting Families Department • Children and Young Persons • Health • Housing and Property Department
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7.10 Role of the Chair and the Scrutiny Committees

7.10.1 ~~The role of the Chair of the Scrutiny Committees will be essential in implementing the new method of working.~~ The Chairs and Vice Chairs will individually and collectively through the Scrutiny Forum liaise with the Cabinet. The Scrutiny Forum will supervise **take an overview of** the Work Programme, **advise on the prioritisation of items** and identify cross cutting themes arising from the various Scrutiny Committees.

7.10.2 In summary, therefore, the Chair will:

- (a) be accountable for delivering the work;
- (b) will meet regularly to monitor Work Programmes;
- (c) will liaise with the Cabinet on issues affecting the Scrutiny Work Programme; and
- ~~(d) report to the four standing business meetings of the Council on progress in implementing the new methods of working.~~

7.10.3 “Scrutiny Forum” means a meeting of the Chairs and Vice Chairs of the Scrutiny Committees to undertake roles ascribed to it in this Section 7.

7.11 Work Programme

7.11.1 The individual Scrutiny Committees will put forward items for their Work Programmes and in doing so they should take into account wishes of Members of that Committee who are not Members of the largest political group on the Council. It may also consider urgent and unforeseen matters not included in the Work Programme. ~~However, the overall scrutiny Work Programme shall be agreed by the Scrutiny Forum who will report back to the Committees.~~

7.11.2 There will be a “Winnowing” procedure where any matter which has been registered for consideration will initially be discussed with the relevant Service Department to consider whether it is capable of resolution without formal scrutiny and thereafter with the relevant Cabinet Member. If the matter cannot be resolved it will then be the subject of a discussion between the Cabinet Member and the Chair of the relevant Scrutiny Committee to consider the value of scrutinising the matter before being considered by Scrutiny Forum to **determine consider** whether or not to include it in the Work Programme.

7.15 **Number of Scrutiny Committees and Appointment of Scrutiny Groups** What will be the Number and Arrangements for Scrutiny Committees?

7.15.1 The Council will have 3 Scrutiny Committees set out in the table in Section 7.3 **to be appointed in accordance with the Councils arrangements**, and will appoint to them as it considers appropriate from time to time. The Scrutiny Committees may appoint smaller groups or working groups **of members on a task and finish basis** to carry out detailed **investigations or** examination of particular topics **defined by the Committee** for report back to them. **They will report back to the Committee. A maximum of 5 members may be appointed by the Committee to serve on the group.** Such groups may be appointed for a fixed period **to carry out their terms of reference** on the expiry of which they shall cease to exist **unless extended by the Committee. The membership must include representation from no less than two separate political groups. The Scrutiny Forum will advise the Committees on the prioritisation of resources to support the working groups.**

7.20 Reports from the Scrutiny Committees

7.20.1 All formal reports and recommendations from the Scrutiny Committees will be submitted to the Head of Democratic Services for consideration by the Cabinet (if the proposals are consistent with the existing Budget and Policy Framework), or to the Council as appropriate (eg if the recommendation would require a departure from or a change to the agreed Budget and Policy Framework). These Committee recommendations can include recommendations from investigations or scrutiny working groups.